

AIA Higher Education Advisory Group Operational Guidelines

Mission: To advise, share, and promote the issues, needs, trends, and aspirations of architectural education to continuously improve and inform the future of architecture, education, and development of future architects.

Members

The 12 members of the Higher Education Advisory Group (HEAG) offer advice, expertise, and updates on issues in architecture higher education to the AIA Academic Engagement staff and other Institute staff as appropriate. The members are selected from the six US ACSA regions and serve two year terms (January-December). AIA members are preferred, but not required.

Application process

Volunteers will be selected from an application process directed by AIA staff and in consultation with current members. The application process will typically occur in November-December of each year, for terms running the calendar year. In 2018, applications will be promoted in January 2018 and members selected in February.

Current members and AIA staff will solicit applications for all vacant positions. A **Selection Committee** of three members, plus an AIA staff observer, will review applications and select new members. In the event of a vacancy, it will be the discretion of the AIA staff, whether or not, to fill the vacancy immediately or wait until the annual call.

To provide continuity, six committee members will be selected annually. Ideally, one person from each region will be appointed annually. In 2018, two previous terms will be extended, resulting in eight advisory group members. In 2019, all 12 members should be selected and on-cycle.

Northeast (NY, VT, RI, CT, ME, MA, NJ)
Mid Atlantic (PA, DC, MD, VA, NC, SC, GA)
Gulf (FL, AL, MS, LA, AR, PR)
East Central (TN, KY, OH, IL, IN, WI, MI)
West Central (MO, MN, IA, TX, OK, KS, ND, SD, NE)
West (CA, WA, OR, ID, MT, CO, NM, AZ, UT, NV, HI)



Meeting attendance

All committee members are expected to attend all in-person meetings and conference calls. If a committee member misses three consecutive meetings or calls, the advisory group may recommend terminating the committee member's position. Termination/resignation is at the discretion of the advisory group in consultation with staff.

Members' responsibilities

Members shall uphold the standards of professionalism and responsibilities expected of a professional member and contribute to the advancement of the AIA and the profession of architecture. Members do not act on behalf of the AIA and are not legal representatives of the AIA. Actions of members shall not be contrary to official AIA policies and procedures. Members do not have authority over any AIA staff member, operational policy, or procedure.